



**KBC Summer Camp:
Faith, Friends, & Fun!**

Join the team today, and during your summer, you will experience working with a great team, gain valuable experience, and share God's love with the kids!

Submit Applications by March 28, 2025
kristen@kbconline.ca



Kennebecasis Baptist Church
Interim Pastor: Rev. Dr. Roger Graham
Associate Pastor: Rev. Kristen Price
383 Hampton Rd. Quispamsis, NB E2E 4T8
kbconline.ca; 506-847-5822

Summer 2024 Opportunities

Summer Day Camp Coordinator - Administrator; Summer Day Camp Coordinator - Programs; Assistant Day Camp Coordinator; Summer Day Camp Counsellor.

Job Requirements / Qualifications for Summer Day Camp Positions

Please refer to the enclosed job descriptions for the required qualifications and skills. For all positions, funds come from government grants with further requirements mentioned here.

For the Federal grants, an eligible person:

1. is between 15 and 30 years of age (inclusive) at the start of employment;
2. is a Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act* and;
3. is legally entitled to work according to the relevant provincial/territorial legislation and regulations.

For the Provincial NB SEED grants, an eligible person:

1. is a resident of New Brunswick or a First Nation community in New Brunswick
2. is eligible to work in Canada;
3. is a student in the current academic year and;
4. is attending a post-secondary institution full-time in the fall.*

*Note: Grade 12 students are eligible if they attend a full-time post-secondary institution in the fall.

Dates, Hours, and Wages: Official start dates and wages for all positions depending on the number of grants received.

Please complete the attached application form and return it to the KBC office or the email below by March 28, 2025.

Questions? Contact Rev. Kristen Price, kristen@kbconline.ca; 506-847-5822

Kennebecasis Baptist Church
Summer Camp Coordinator - Administrator
Job Description



The Summer Camp Coordinator - Administrator will work under the direction of the Associate Pastor. This will involve the following:

- Supervise Camp Counsellors
- Work with the Program Coordinator on the detailed daily schedule.
- Oversee registrations and daily sign-in procedures
- Create staff schedules
- Maintaining medical, incident, and photo permission information
- Oversee social media promotion of Camps
- Be the primary contact person and promoter to parents about the summer day camp program and day-to-day occurrences.
- Leading, playing, and engaging campers in sports, music, stories, crafts, and games inside and outside our facility.
- Supervise and ensure a safe environment for the campers.
- Communicating with the Coordinator and Associate Pastor.
- Ensure the daily schedule is adhered to.

The Associate Pastor will train the Coordinator in interpersonal communications, leadership, and teamwork skills. The Coordinator will have training before camp begins and throughout their employment to build on their skills. They will be given a handbook that contains expectations, responsibilities, and personal development goals.

This opportunity is ideal for someone who has experience working with children, has attention to detail, organization skills, a great ability to manage time, excellent communication skills, and works well with others.

Please note that this position requires applicants to be eligible for a SEED grant position.

Term of position:

Up to 12 Weeks

Full Time

University Student

Kennebecasis Baptist Church
Summer Camp Coordinator - Programs
Job Description



The Summer Camp Coordinator -Programs will work under the direction of the Associate Pastor. This will involve the following:

- Supervise Camp Counsellors
- Work with the Administrative Coordinator on the detailed daily schedule.
- Plan and write detailed daily instructions on how to carry out all activities, including sports, games, music, crafts, activities, and lessons.
- Create a detailed list of materials required for each activity in advance.
- Ensure all materials are prepped, organized, and ready in advance for counselors to lead.
- Be the primary contact person and promoter to parents about the summer day camp program and day-to-day occurrences.
- Leading, playing, and engaging campers in sports, music, stories, crafts, and games inside and outside our facility.
- Supervise and ensure a safe environment for the campers.
- Communicating with the Coordinator and Associate Pastor.
- Ensure the daily schedule is adhered to.

The Associate Pastor will train the Coordinator in interpersonal communications, leadership, and teamwork skills. The Coordinator will have training before camp begins and throughout their employment to build on their skills. They will be given a handbook that contains expectations, responsibilities, and personal development goals.

This opportunity is ideal for someone who has experience working with children, has attention to detail, organization skills, a great ability to manage time, excellent communication skills, and works well with others.

Please note that this position requires applicants to be eligible for a SEED grant position.

Term of position:

Up to 12 Weeks

Full Time

University Student

Kennebecasis Baptist Church
Summer Camp Assistant Coordinator
Job Description



The Summer Camp Assistant Coordinator will work under the direction of the Camp Coordinators and Associate Pastor. This will involve the following:

- Supervise Camp Counsellors
- Work with the Administrative & Program Coordinator on the detailed daily schedule.
- Work alongside the Coordinators to implement activities, including sports, games, music, crafts, activities, and lessons.
- Cover staff breaks during camp according to the schedule.
- Ensure all materials are prepped, organized, and ready in advance for counselors to lead daily.
- Leading, playing, and engaging campers in sports, music, stories, crafts, and games inside and outside our facility.
- Supervise and ensure a safe environment for the campers.
- Communicating with the Coordinators and Associate Pastor.
- Ensure the daily schedule is adhered to.

The Associate Pastor will train the Assistant Coordinator in interpersonal communications, leadership, and teamwork skills. The Assistant Coordinator will have training before camp begins and throughout their employment to build on their skills. They will be given a handbook that contains expectations, responsibilities, and personal development goals.

This opportunity is ideal for someone with experience working with children, attention to detail, organization skills, a remarkable ability to manage time, excellent communication skills, and works well with others.

Please note that this position is dependent on grant funding.

Term of position:

Up to 10 weeks

Full time

University or High School Student



**Kennebecasis Baptist Church
Summer Camp Counsellor
Job Description**

The Summer Camp Counsellor will work under the direction of the Summer Camp Coordinators and alongside other counselors. Under the supervision of the Camp Coordinators, counselors will execute all summer plans for Day Camp. This will involve the following:

- Leading, playing, and engaging campers in sports, music, stories, crafts, and games inside and outside our facility.
- Prep materials for all activities.
- Supervise and ensure a safe environment for the campers.
- Communicating with the Coordinators and Associate Pastor.
- Follow the daily schedule.

The Associate Pastor will train the Counsellors in interpersonal communications, leadership, and teamwork skills. The Counsellors will have training before camp begins and throughout their employment to build on their skills. They will be given a handbook that contains expectations, responsibilities, and personal development goals.

This opportunity is ideal for someone who has experience working with children, has a remarkable ability to manage time, has excellent communication skills, and works well with others.

Please note that this position is dependent on grant funding.

Term of position:

Up to 10 weeks

Full time or part time

University or High School Student

Kennebecasis Baptist Church Summer Day Camp Staff Application

Please complete the attached application form and return it to the KBC office,
Attention: Kristen Price, kristen@kbconline.ca; 506-847-5822

Please type or print clearly in dark ink. You may use extra sheets if necessary.

Personal Information

Name:			
Address:		City:	
Province:		Postal Code:	
Phone (Home)		Cell:	
Email:			
Age:		Birthdate:	
School/University		Current grade/year:	
I am applying for: (List all positions that apply)			

Church Information *Optional

Home Church:	
How regularly do you attend church?	
Briefly describe any areas of service you have been involved in at your church (i.e., mission trips, Sunday services, kids' ministry, etc.)	

Help us get to know you:

What are three of your strengths, and how will they add to KBC Summer Day Camp?
How do you expect to be challenged this summer?
Briefly describe when and how you came to faith in Jesus. *Optional
Describe your current relationship with God. *Optional

Why do you want to be part of KBC Summer Day Camp this summer?

Have you worked in this area before? If so, what is your favorite thing about it? If not, what are you most excited about?

What do you think makes a great team member?

Skills

Please check off anything on this list that you feel qualified to do, organize, or teach. Feel free to add your own.

	Bible Lessons		Prayer Time		Song Leading
	Conversation Starting		Parent Followup		Administration
	Story Telling		Scheduling		Crafts
	Sports		Group Games		Free Play
	Group Management		Conflict Resolution		Other:
	Singing		Group Engagement		Other:
	First Aid		Science Activities		Other:

Certifications

Please list and describe any certifications you have that are relevant to the position(s) you are applying for, and when these were earned:

Do you have valid First Aid & CPR training? If so, what level of certification do you have, and when does it expire? (This is not a job requirement)

Education and Employment:

Please attach a typed resume with applicable employment and education information to this application.

References (required):

Please provide three names of people who know you well and have agreed to speak on your behalf. These references should include at least one character reference and one employer.

1	Name:		Phone #:	
	Relationship:		Email:	
2	Name:		Phone #:	
	Relationship:		Email:	
3	Name:		Phone #:	
	Relationship:		Email:	

Anything else you'd like us to know?

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Signature of Applicant

Date

Thank you for your application. Those who will be granted an interview will be contacted.